



IMMEDIATE POSITION - WAREHOUSE ASSISTANT, GLENDORA

Building Electronic Controls, Inc. is a leading Union low-voltage integrator, providing solutions for Fire Life Safety, Security, Data, Sound and Communications systems in the Southern California and Central California areas. We specialize in providing commercial solutions for various markets, including Airports, Education, Healthcare, Hospitality, Malls, Defense, Entertainment, and the Motion Picture Industry.

WAREHOUSE ASSISTANT, GLENDORA

Part-Time with Full-Time Potential

Starting \$14/Hour

In collaboration with the Purchasing Manager and the Purchasing Agent the Warehouse Assistant will coordinate material delivery from the warehouse to the various jobsites that Building Electronic Controls is working on

Key responsibilities will include:

- Driving delivery routes, following routes and time schedules
- Loading, unloading, preparing, inspecting and operating the delivery vehicle.
- Review deliveries with project managers to ensure products meet their request.

Successful candidates will have:

- Clean driving record
- Ability to pass company driving test, background check and drug test
- Strong customer service skills
- Must possess a positive and professional attitude

HOW TO APPLY

For more information and a full job description visit becinc.net. Applicants should send a resume, State of California Department of Motor Vehicles Driver Record and cover letter outlining how they meet the specific requirements of the position to hr@becinc.net by **8/11/17**.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note the selected candidate will be required to submit to provide a State of California Department of Motor Vehicles Driver Record.